Service Level Agreement (SLA)

Between

The Beacon Pupil Referral Unit - Outreach
and
Mainstream School

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1. Purpose of Agreement

This agreement outlines the service provided by the **Beacon Outreach Team** to the **Mainstream School** to support the inclusion of pupils at risk of exclusion. The shared goal is to reduce suspensions and permanent exclusions through early intervention, capacity building, and collaborative working.

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2. Service Aims

- Support schools in maintaining pupils with SEMH needs in mainstream education.
- Reduce the number of exclusions, including suspensions and permanent exclusions.
- Provide strategies and interventions to improve emotional regulation, social skills, and learning behaviours.
- Build capacity and confidence in school staff to manage complex needs.
- Supporting schools in strengthening home-school relationships and family engagement.

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3. Outreach Offer

The outreach service will provide some or all of the following (as agreed per case):

- In-class support for identified pupils.
- Pupil observation and focused advice.
- Personalised Behaviour Support Plans.
- Targeted one-to-one or small group interventions (e.g. emotional regulation, social skills).
- Staff coaching, modelling, and strategy-sharing.
- Parent/carer liaison and support when appropriate.
- Support with reintegration following exclusion or managed move.
- Advice and consultation to SENCOs, pastoral staff, and senior leaders.
- Contribution to multi-agency planning (e.g. Early Help, EHCPs).
- Bespoke training packages to identified school needs.

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4. Referral Criteria

Schools may refer pupils who meet the following criteria:

- At risk of suspension or permanent exclusion.
- Displaying persistent disruptive or challenging behaviours.
- Experiencing difficulty with emotional regulation, peer relationships, or engagement.
- Recently returned from suspension, a managed move, or time in alternative provision.
- Considered vulnerable due to additional needs or adverse experiences.

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5. Referral and Access Process

- A referral form must be completed by the mainstream school and submitted to the Beacon office **via the Children's Portal.**
- The referral will be acknowledged within 5 working days.
- An initial visit or consultation will be arranged within 10 working days.
- Priority will be given based on urgency, risk level, and capacity.

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6. Roles and Responsibilities

The Outreach Service Will:

- Deliver high-quality, evidence-informed support.
- Maintain professional conduct and confidentiality at all times.
- Collaborate with school staff to co-develop and review plans.
- Keep accurate records and share summaries with the school.
- Attend relevant meetings (e.g. PSPs, TAC, Annual Reviews) as appropriate.

The School Will:

- Identify and refer pupils appropriately, with signed parental consent.
- Provide background information, including all relevant professional reports and access to key staff.
- Ensure appropriate space and time is made available for outreach staff to work.
- Implement and monitor agreed strategies consistently.

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7. Communication

- A named contact from both the Outreach team and the school will be identified for regular liaison.
- Schools will receive brief written reports summarising interventions and outcomes.
- Urgent concerns (e.g. safeguarding, escalation of behaviour) will be communicated immediately.

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8. Expected Outcomes and Impact

Key performance indicators may include:

- Reduction in exclusions (suspensions and/or permanent).
- Improved engagement, attendance, and behaviour of identified pupils.
- Staff confidence in managing complex behaviours.
- Positive feedback from families and school staff.

9. Data Sharing and Confidentiality

- All parties agree to comply with the requirements of the UK GDPR and Data Protection Act 2018.
- Consent from parents/carers will be secured before any direct work with pupils.
- Information will only be shared on a need-to-know basis and with appropriate safeguards.

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10. Duration of Agreement

- This agreement will commence on: **01.09.26**
- It will remain in place until: **July 2027**

11. Agreement Signatures

Signed on behalf of the Beacon Outreach Service

Name: _____
Position: _____
Date: _____

Signed on behalf of Mainstream School

School : _____
Contact Name: _____
Position: _____
Date: _____