OUTREACH PROVISION INFORMATION

Thank you for investigating our outreach offer to support your school and the young people you educate.

We are committed to working collaboratively with schools to provide effective outreach support. To help us ensure that requests are considered fairly and that the support provided is appropriate to need, please familiarise yourself with the information below and complete the request form in full.

Outreach Support

The Beacon provides outreach support for primary-aged children and for schools and academies supporting primary-aged children across the Redditch and Bromsgrove area.

All requests for outreach support are considered by our panel on an equitable basis, based on the needs identified, the nature of the request and the level of support currently available.

It is important to recognise that outreach support is a limited resource and cannot provide an infinite or ongoing level of support to individual schools. Where a school requires a greater level of involvement, ongoing support, highly individualised intervention or additional capacity, this may be available through a Service Level Agreement (SLA). An SLA can provide access to a more bespoke package of support, which may include whole-school support, targeted interventions and small-group or staff training.

Outreach Panel

The outreach panel meets every Wednesday to consider support arrangements and new outreach requests.

Requests must be completed in full and submitted via the portal to office@thebeacon.worcs.sch.uk no later than **2:00pm on Tuesday** to be considered at the Wednesday panel.

Once a decision has been made regarding the level and nature of support available, a member of the Beacon team will contact the school to make arrangements.

Please note that the level and frequency of support offered will be determined by the panel and will be dependent upon the needs identified and the capacity of the outreach team. Submission of a request does not, therefore, guarantee that all requested support can be provided.

School Staff Involvement

All Beacon staff working with schools are fully DBS checked, and a letter of assurance can be provided upon request.

Where Beacon staff are working directly with a child or young person, we insist that a member of the referring school's staff is present throughout the session. This staff member should be a person who is able to influence and support the young person's ongoing development and implement agreed strategies within the school setting. The purpose of

outreach is to develop the capacity of school staff and promote sustainable support within the school, rather than replace the school's own provision.

There may be occasions where the Beacon team considers that a child's progress would be accelerated by direct work without a school staff member present. This will be discussed and agreed with the school in advance.

The involvement of school staff is an essential part of the outreach process. Effective outcomes rely on strategies being understood, embedded and maintained by the school following the involvement of the Beacon team.

Consent and Practical Arrangements

By submitting a request form, the school confirms that:

- Parents/carers have provided appropriate consent for direct work with the child or young person, where required.
- The school will provide a suitable space for Beacon staff to work, following discussion with the outreach team.
- All relevant safeguarding information will be shared with the Beacon staff prior to any direct work beginning.
- Appropriate school staff will be available to participate in and support the outreach process where requested.
- The school understands that outreach support is subject to the capacity of the service and the decision of the outreach panel.
- The school will take responsibility for implementing and sustaining agreed strategies and recommendations within its own provision.
- All referrals will contain relevant up-to-date and accurate information.
- In the event of a child being absent on the day of a session the beacon staff will be informed as soon as possible.

If you have any questions about the request form, the outreach process or the support available, please contact The Beacon before submitting your request.

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